

## **DRAFT GUIDELINES ON THE SETTING UP OF COMMITTEES TO FIGHT AGAINST GENDER-BASED VIOLENCE AND FOR THE PROTECTION OF CHILD'S RIGHTS, FROM UMUDUGUDU TO DISTRICT LEVELS**

Following various consultative meetings among stakeholders and partners involved in the above area, it has been agreed to set up one set of committees to fight against gender-based violence and to protect the Rights of the Child from Umudugudu to levels and to include elements of responsibilities at the national level as well.

The protection against violence, whatever violence, is each and everybody's responsibility, in order to safeguard human rights of children, women and men.

It has been the expressed wish by MIGEPROF and its partners (including the decentralized authorities) at various meetings that these committees be established in every District.

The proposed guidelines include the followings

1. The composition of the Committees from the Umudugudu to the national levels
2. The specific tasks assigned to these Committees at each level
3. The prerequisites for the Committees to meet their obligations
4. The structure and the coordination mechanisms

**1. COMPOSITION OF THE COMMITTEES TO FIGHT AGAINST GENDER-BASED VIOLENCE, VIOLENCE AGAINST CHILDREN AND TO PROTECT CHILDREN’S RIGHTS, FROM UMUDUGUDU TO NATIONAL LEVELS.**

	<b>AT UMUDUGUDU LEVEL</b>	<b>AT CELL LEVEL</b>	<b>AT SECTOR LEVEL</b>	<b>AT DISTRICT LEVEL</b>	<b>AT NATIONAL LEVEL</b>
1	The Chief of Umudugudu	The Executive Secretary	The Executive Secretary	V/M in charge of Welfare	<ul style="list-style-type: none"> <li>• MIGEPROF (CHAIR)</li> <li>• MINALOC</li> <li>• POLICE</li> <li>• NCHR</li> <li>• PROSECUTOR’S OFFICE</li> <li>• UNICEF,</li> <li>• NGO FORUM,</li> <li>• MINISANTE,</li> <li>• MINIJUST,</li> <li>• MINEDUC,</li> <li>• NISR</li> </ul>
2	The person in charge of the welfare	The person in charge of the welfare	The Officer in charge of Welfare	2. The Officer in charge of gender and child protection	
3			A Representative of Health facilities (Hospitals or Health Centers)		
4	The Representative of Women	The Representative of the National Women’s Council	A Representative of the National Women’s Council	A Representative of the National Women’s Council	
5			The representative of the (Child Rights Observatory ) the NCHRC)	The representative of the (Child Rights Observatory ) the NCHRC)	
6	The Person in charge of security	A member of the Community Policing	Representatives (2) of the Gender desks (Police and Army)	Representatives of the Police and of the Army	
7				A Representative of the Prosecutor’s Office	
8	A boy and a girl representing children	A boy and a girl from the Children’s Forum	A boy and a girl from the Children’s Forum	A boy and a girl from the Children’s Forum	

9	A man and a woman selected for their exemplary integrity in the community			A Representative of Religious Leaders	
10		A Representative of caregivers-volunteers-Nkundabana (if existing) or of NGOs	A Representative of NGOs	A Representative of NGOs	
11		A Representative of the National Youth Council	A Representative of the National Youth Council	A Representative of the National Youth Council	
12		A Representative of Religious Leaders	A Representative of Religious Leaders	A Representative of Religious Leaders	
13	The person in charge of information	A representative of the school teachers	A representative of the school teachers	The Officer in charge of Education	

**2. SPECIFIC TASKS OF THE COMMITTEES TO FIGHT AGAINST GENDER-BASED VIOLENCE, VIOLENCE AGAINST CHILDREN AND TO PROTECT CHILDREN’S RIGHTS, FROM UMUDUGUDU TO NATIONAL LEVELS.**

	<b>AT UMUDUGUDU LEVEL</b>	<b>AT CELL LEVEL</b>	<b>AT SECTOR LEVEL</b>	<b>AT DISTRICT LEVEL</b>	<b>AT NATIONAL LEVEL</b>
1 Sensitization	Through regular and systematic reunions, Sensitize the population on gender-based violence, violence	Through regular and systematic reunions, Sensitize the population on gender-based	Building awareness in the population on the need to better understand gender-based	Building awareness in the population on the need to better understand gender-based violence, violence against children and the rights of the child and to	Building awareness in the population on the need to fight against GBV, violence against children and to protect children’s rights

	against children and the protection of the rights of the child	violence, violence against children and the protection of the rights of the child	violence, violence against children and the rights of the child and to change behavior	change behavior	
2 Denunciation	Identify the victims of such violations within the Umudugudu while safeguarding the principle of confidentiality				
3 Rescue	Assist, call to rescue, lend a hand to the victims of violence and rights violations and inform all the members of the Committee	Assist, call to rescue, lend a hand to the victims of violence and rights violations and inform all the members of the Committee			
4 Advocacy	Advocacy about services to the victims of violence and rights violations	Advocacy about services to the victims of violence and rights violations	Advocacy about services to the victims of violence and rights violations	Advocacy for victims for access to health care services and accompanying them to the appropriate authorities	Develop policies and strategies to fight against GBV and against the violation of child's rights ( <b>MIGEPROF</b> )
5 Referrals	Refer the abuser(s) to the appropriate authorities			Refer the abuser(s) to the appropriate authorities	Facilitate the setting and the functioning of the committees on GBV/& CP

					at decentralized levels: MINALOC
6 Home visits	Organize home visits where GBV or/and rights violations occur & and help change behavior				
7 Awareness building	Teach/remind parents about their duties and obligations towards their children's education	Teach/remind parents about their duties and obligations towards their children's education			
8 Reporting	Report to the Cell	Report to upper levels	Receive and analyze reports (from Imidugudu and cells) and transmit them to upper levels	Provide quarterly reports to upper levels (MINALOC, MIGEPROF, POLICE, NCHR)	
9 Database		Keep data concerning GBV and child's rights violations	Keep data concerning GBV and child's rights violations in the Sector	Keep data concerning GBV and child's rights violations in the District	Keep data concerning GBV and child's rights violations at national level (MIGEPROF, NISR)
10 Coordination		Hold regular quarterly meetings - and ad hoc	Coordinate with the Cells through regular meetings	Coordinate all interventions relating to GBV and child's rights	Coordinate all interventions relating to GBV and child's rights violation

		meetings with Imidugudu Committees to discuss GBV and/or Child's Rights cases and trends		violation in all the Sectors	(MIGEPROF)
11 Capacity Building		Ensure capacity building for Imidugudu Committees'	Empower Cells so that they can efficiently fight against GBV and better protect children's rights	Empower lower level committees	Building the capacity at the various levels of interventions in the fight against GBV and the protection of Child's Rights ( <b>MINALOC, MIGEPROF, POLICE, NCHR, PROSECUTOR'S OFFICE</b> )
12 Funding		Facilitate victims' access to rescue services using an emergency fund	Mobilize funds for the Imidugudu and Cells committees	Budget/mobilize funds and making these funds available to lower level committees so that they can help victims of GBV and rights-related violence	Ensure suitable funding in the budgets ( <b>MINALOC, MIGEPROF, POLICE, NCHR, PROSECUTOR'S OFFICE</b> )
13 Performance contracts	Include the fight against the GBV and the protection of child's rights in the performance contracts	Include the fight against the GBV and the protection of child's rights in the performance contracts	Include the fight against the GBV and the protection of child's rights in the Sector's plan of action and in	Include the fight against the GBV and the protection of child's rights in the District's plan of action and in its performance contracts	Ensure that the decentralized authorities include the fight against the GBV and the protection of child's rights in their plan of action and in their performance contracts

			its performance contracts		(MINALOC)
14 M&E		Receive and analyze reports on GBV and Child's rights violations from Imidugudu and follow up	Analyze and follow up actions concerning GBV and child's rights violation	Monitor and evaluate actions concerning GBV and child's rights violation	Develop monitoring tools and evaluation mechanisms in this domain <b>(MINALOC&amp; MIGEPROF)</b>
15 Other		Reward best performing Imidugudu		Expedite cases of GBV and child's rights violation if necessary through specialized boards	

### **3. THE PREREQUISITES FOR THE COMMITTEES TO OPERATE**

For the Committees to be able to meet their obligations, the followings are the prerequisites:

- The training for the members at all levels
- The establishment of a fund to support the most vulnerable among the victims (a task for Sectors and Districts)
- An annual plan of action in fighting the GBV and in the protection of the Rights of the Child for each Committee
- A basic set of tools such as training materials, brochures outlining the laws and regulations in the two domains, a budget, transportation facilities provided by the Police at Sector or District level for emergency evacuation of victims such as victims of rapes for immediate HIV preventive measures.
- Other things the Committees may occasionally need

### **4. STRUCTURE & COORDINATION MECHANISMS**

#### **4.1 The structure**

The Committees are made up of persons who are dedicated to the cause of the population, are prepared to cooperate in fighting against gender-based violence and the violation of the Rights of the Child, and are eager to assist victims and advocate on their behalf

For the Committees to be able to meet their obligations they must have their own internal regulations, an action plan about their meetings, elect a bureau of three people (Chairman, vice Chair, and Secretary), and to report one level to the immediate upper one at least every month.

#### **4.2. Coordination and Reporting**

- MIGEPROF has the overall responsibility to coordinate all the activities related to fighting against GBV and protecting child's rights
- MINALOC should ensure that each District will include a report on the situation concerning the fight against GBV and for the protection of child's rights in its performance contracts and illustrate this with numbers
- Study tours and discussion forums should be organized for exchange of ideas and experiences among the district in order to make known the best practices or results. The case of the district of GATSIBO is an illustration
- There should be, at national level, semi-annual reviews on the progress in fighting against GBV and for the protection of child's rights in all the districts
- Committees should meet at least monthly at Imidugudu and Cells levels, every three months at Sector and District levels with, each time, a report to the immediate upper level.